

Terms and Conditions

Statements, clauses and conditions for private educational services

1 Escuela Viva Statements

Escuela Viva's main corporate purpose is to provide comprehensive educational services at the initial, preschool, primary, secondary and high-school levels. It is duly registered with the Federal Taxpayer Registry under registration number NARF810704HT7 II.

2 Statements by parents or legal guardians

1. To be of legal age and in full exercise of parental authority or legal guardianship over the students they enroll in the school.
2. To have their own lawful, necessary and sufficient resources to comply with each and every payment obligation arising from the school activity.
3. To acknowledge, through the personal interview at the school, the school's alternative methodology and expressly accept that enrolling students at COLEGIO EV is a voluntary act through which they accept the democratic and inclusive philosophy of the school and its alternative methodology based on cooperation through heterogeneous classrooms.

3 Joint statements by the parties

1. To acknowledge that all educational services of COLEGIO EV are provided strictly under the private educational institution modality; the parties acknowledge that the educational services provided by COLEGIO EV do not constitute a constitutional guarantee, as it is a fee-based private institution that is neither funded, sponsored nor subsidized by the Mexican Government.
2. To acknowledge that, by virtue of the foregoing, the legal relationship is entirely private in nature and is governed solely by the provisions applicable to obligations and contracts entered into between private parties under the Civil Code, as it is an independent agreement for the provision of non-public educational services, as well as by the provisions applicable exclusively to private educational institutions set forth in the General Education Law and the education laws of each state of the Mexican Republic, as applicable.
3. To acknowledge that COLEGIO EV is a private school governed by the formally valid laws and regulations issued by the Legislative and Executive branches, respectively, which govern private educational institutions. The provisions that may have been issued unilaterally by the Ministry of Public Education, or by any other federal or state Executive Branch agency or officer, and that are not laws and purport to go beyond the General

Education Law and the Education Law of the respective states of the Mexican Republic, shall not apply to COLEGIO EV.

4. To acknowledge that the essential requirements for the granting, maintenance and compliance with the applicable rules are: payment of each mandatory financial contribution by parents or legal guardians under the terms stated herein; proper provision of COLEGIO EV's educational services to students; and respectful treatment by COLEGIO EV and its staff toward parents or legal guardians and students.

4 Services and payments

Parents or legal guardians contract for the provision of educational services on the premises of COLEGIO EV, under a hybrid curriculum combining Mexican, Spanish and American curricula, strictly in accordance with COLEGIO EV's own standards of quality and discipline, which have been explained to parents or legal guardians during the personal interview.

Parents or legal guardians shall punctually and mandatorily pay the fees applicable to the relevant school year, according to the prices published and updated through our social media and/or website. Such fees, concepts, payment deadlines and payment terms shall remain valid solely during the school year.

1. Annual enrollment.
2. Tuition (11 installments), from September through July. An annual payment with a discount percentage may be considered. Each grade has an annual cost divided into a maximum of 11 tuition installments. Under no circumstances shall these be considered individual payments for the service of each month; therefore, no monthly reductions are made for illness, exceptional causes such as natural events that lead to temporary closure, vacations or absences, whether excused or unexcused.
3. Fees for school transportation to any of the established routes, for students who contract the service.
4. Fees arising from enrollment and monthly payments for students who voluntarily enroll in in-person or virtual extracurricular activities at COLEGIO EV and, where applicable, extended-hours activities. All payments must be made within the first 10 days of the month.

5 Validity and late payments

COLEGIO EV undertakes not to modify the amounts and concepts mentioned during the relevant school year, unless there is an increase in the Consumer Price Index greater than 10% (ten percent) during that school year, force majeure or an unforeseeable event.

Any delay of more than 20 (twenty) calendar days in the payment of any mandatory fee, whether under this agreement or an official circular or notice, in print or digital form, shall entitle COLEGIO EV to charge a surcharge of 10% of the fee and may result in suspension

of the student's educational services until parents or legal guardians settle all outstanding amounts owed to COLEGIO EV.

A delay of more than 60 (sixty) calendar days in payment of any mandatory fee shall constitute grounds for definitive termination of the provision of services by COLEGIO EV, without any liability on its part. Consequently, COLEGIO EV shall be released from accepting the student again during the relevant school year.

6 Rights of students and parents or legal guardians

1. For the student to receive a quality education in accordance with the principles and standards contained in the General Education Law, the Education Law of the different states of the Republic and the internal guidelines of COLEGIO EV.
2. For the student to participate in all educational, pedagogical, scientific, cultural, technological, social, sports, recreational and other activities conducted by COLEGIO EV that form part of official school activities, provided that the student is current in payments and compliance with obligations.
3. For the student to participate, upon prior enrollment and payment, in all educational, pedagogical, scientific, cultural, technological, social, sports, recreational and other extracurricular activities provided by COLEGIO EV or on its behalf.
4. To obtain and learn about the student's progress through quarterly meetings with teachers and tutors and through the student's digital record, where daily progress is recorded.
5. To receive certificates for studies completed at COLEGIO EV, provided the student has passed them.
6. To be heard and assisted, in person or remotely, by teachers and members of COLEGIO EV, by prior appointment, regarding matters related to the students' school activity.
7. To coordinate jointly with members of COLEGIO EV to resolve incidents related to the student's education.
8. To voluntarily contract additional services such as food, extracurricular activities, transportation services, books, digital device and others.
9. To receive a full refund of enrollment or re-enrollment fees if requested before two months prior to the start of the school year; or a 50% refund before one month prior to the start of classes. No refund shall be available once the school year has begun. The refund shall be made within 30 calendar days.
10. To have accident indemnity insurance provided by COLEGIO EV for each student for the school year, covering only incidents occurring within the school facilities.
11. If the student has a special health condition, to request and complete the medical record provided by COLEGIO EV staff, to be used for special needs or emergencies and to safeguard the student's health during their stay at the facilities. If this medical

record is not provided by parents or legal guardians, they acknowledge that COLEGIO EV and its staff cannot be responsible for meeting special needs or safeguarding the student's health during their stay. Information obtained through medical records is confidential and sensitive in nature and may only be used by COLEGIO EV staff to assist the student during their stay.

12. To submit in a timely manner all documents and information regarding the student and the parents or legal guardians that are required for proper provision of services.
13. To respect COLEGIO EV's intellectual property rights, such as distinctive signs, trademarks, domain names, trade notices, trade names, logos, inventions, industrial designs and copyrights. Parents or legal guardians expressly undertake not to use, exploit, modify, alter or remove them, in whole or in part, nor to request or obtain, within or outside the United Mexican States, registration of any of them or of any distinctive sign that is identical or confusingly similar to all or any of COLEGIO EV's intellectual property rights.
14. Parents or legal guardians acknowledge that the school has sufficiently qualified staff, a full-time psychologist and appropriate training for teachers and classroom assistants to provide fully specialized and comprehensive care for minors with special needs and different abilities arising from any neurological, psychiatric, physical, motor or other limitation that a minor may present, including attention deficit hyperactivity disorders. Parents or legal guardians accept that this situation and any specialized treatment provided do not constitute discrimination of any kind, but rather reflect COLEGIO EV's objective, rational and justified criterion in recognizing its pedagogical limitations in order to provide an excellent-quality education.
15. The cost and service of extracurricular activities outside school hours, as well as cafeteria service, are provided by COLEGIO EV and/or external providers and are at all times optional, have no curricular value and are not subject to supervision by any authority; they shall be announced at the start of the school year.

7 Field trips, school periods and notices

1. **Field trips and activities off school premises.** For students to participate in any type of field trip or activity outside COLEGIO EV's facilities, they must always submit, as an essential and mandatory requirement, the original authorization duly signed by one or both parents or legal guardians, thereby expressing their consent to the activity.
2. **Vacation periods.** Vacation periods shall be established in accordance with the Mexican school calendar, including public holidays, December holidays and the month of April. Classes shall be provided from September through July, inclusive.
3. **Addresses and notices.** Any notice or communication to be given by the parties must be delivered in a verifiable manner to the following address: COLEGIO EV: Calle 22 between Avenues 45 and 40, Gonzalo Guerrero, 77720, Playa del Carmen.

8 Confidentiality

All information, knowledge, communications and documents provided between the parties shall be considered confidential information (the “Information”), shall be maintained in the strictest confidence and may not be used without the prior written authorization of its owner. By virtue of the foregoing, COLEGIO EV may not disclose any information about parents or legal guardians or students, nor may parents or legal guardians disclose any information about COLEGIO EV, any of its employees or members, its other students, causes of non-compliance with rules, termination of employment or internal procedures, under any circumstances, unless they have express written consent.